



UPD
TOP TIPS

1. AUDITEL – GOING THE EXTRA MILE

Auditel – going the extra mile to keep our clients ahead of the game. Adding extra value to the services we offer is important to keep you abreast of important business issues, and provide you with valuable opportunities with our many carefully researched contacts in a wide variety of other areas. Many of our clients are already benefiting from introductions to those contacts, and now see us as a first port of call in fulfilling their requirements for the right organisation for the job; saves even more time and money! **Just a few examples appear below**, so do ask for more, no obligation, information from your Auditel contact.

2. KEEPING TRACK OF FUEL AND VEHICLE MAINTENANCE

Talking of the extra mile -- is keeping track of **FUEL, VEHICLE MAINTENANCE** needs and all those **fuel vouchers** becoming a **nightmare**? The major player in these markets can change all this, effectively, efficiently and economically, and for any number of vehicles, including your own. On top of that they can advise on the best methods of vehicle acquisition, putting all your vehicle needs in one carefully managed source.

3. WASTE

Are you able to keep up with the COMPLIANCE demands on your company under recent waste and environmental legislation, or are you just fed up with waste costing too much for "rubbish" service? Keeping all this under control without the help of industry experts is not only time consuming, but also expensive. Auditel could help on both counts.

4. ACCOUNTANCY/BOOKKEEPING

A highly cost effective and fully professional outsourcing opportunity for SME businesses and accountants. This simple proposition is fully approved by the Institute of Chartered Accountants for England & Wales, and already used by many firms large and small who are now enjoying **significant savings** on their previous costs.

5. OFFICE CONSUMABLES

Service was never more important here, with everything from stationery, to computer consumables, to printing, to business gifts, to office furniture, to business machines and much more. Some of our clients are already enjoying great savings with far superior service – you could too!

6. "MUM'S" THE WORD (AND DADS TOO!)

All employers need to be aware of how the family friendly provisions of the Work and Families Act 2006 will have a significant practical impact from April 2007:

Employees who are expecting or adopting babies on or after 1 April 2007 are entitled to the new maternity rights which include:

- 52 weeks maternity leave irrespective of their length of service
- 39 weeks Statutory Maternity Pay (for most women); and up to 10 mutually agreed "Keeping in touch" working days during their maternity leave when they are entitled to be paid without prejudicing their statutory rights.
- A right to request flexible working was extended to carers of adults from 6th April '07

Got another problem? Just ask your Auditel contact – the chances are you can be pointed in the right direction, and save even more time and money in the process!

